



ADUR & WORTHING
C O U N C I L S

16 June 2020

Joint Overview & Scrutiny Committee

Date:	25 June 2020
Time:	6.30 pm
Venue:	QEll Room, Shoreham Centre

Committee Membership:

Adur District Council: Councillors; Stephen Chipp (Adur Chairman), Joss Loader (Adur Vice-Chairman), Carol Albury, Catherine Arnold, Kevin Boram, Ann Bridges, Paul Mansfield and Debs Stainforth

Worthing Borough Council: Councillors; Keith Bickers (Worthing Chairman), Karen Harman (Worthing Vice-Chairman), Margaret Howard, Charles James, Richard Nowak, Jane Sim, Bob Smytherman and Carl Walker

Agenda

Part A

1. Declaration of Interests

Members and officers must declare any disclosable pecuniary interests in relation to any business on the agenda. Declarations should also be made at any stage such an interest becomes apparent during the meeting.

If in doubt contact the Legal or Democratic Services representative for this meeting.

2. Substitute Members

3. Confirmation of Minutes

To approve the minutes of the Joint Overview and Scrutiny Committee meeting of held on 30 January 2020, copies of which have been previously circulated.

4. Public Question Time

So as to provide the best opportunity for the Committee to provide the public with the fullest answer, questions from the public should be submitted by 12.00pm Tuesday 23 June 2020

Where relevant notice of a question has not been given, the person presiding may either choose to give a response at the meeting or respond by undertaking to provide a written response within three working days.

Questions should be submitted to Democratic Services
democratic.services@adur-worthing.gov.uk

(Note: Public Question Time will operate for a maximum of 30 minutes.)

5. Items Raised Under Urgency Provisions

To consider any items the Chairman of the meeting considers to be urgent

6. Consideration of any matter referred to the Committee in relation to a call-in of a decision

7. Response of the Executive to reports of the Joint Overview and Scrutiny Committee (Pages 1 - 2)

To receive a minute extract from the Joint Strategic committee held on the 9 June 2020

8. Joint Overview and Scrutiny Committee Work Programme for 2020/21 (Pages 3 - 30)

To consider a report by the director for Digital and Resources, copy attached as item 8

9. Joint Overview and Scrutiny Committee Annual Report 2019/20 (Pages 31 - 52)

To consider a report by the Director for Digital and Resources, copy attached as item 9

Recording of this meeting

The Council will be voice recording the meeting, including public question time. The recording will be available on the Council's website as soon as practicable after the meeting. The Council will not be recording any discussions in Part B of the agenda (where the press and public have been excluded).

For Democratic Services enquiries relating to this meeting please contact:	For Legal Services enquiries relating to this meeting please contact:
Chris Cadman-Dando Democratic Services Officer 01903 221364 chris.cadman-dando@adur-worthing.gov.uk	Joanne Lee Solicitor 01903 221134 Joanne.lee@adur-worthing.gov.uk

Duration of the Meeting: Four hours after the commencement of the meeting the Chairperson will adjourn the meeting to consider if it wishes to continue. A vote will be taken and a simple majority in favour will be necessary for the meeting to continue.

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Minute Extract of the meeting of the Joint Strategic Committee that took place on the 9 June 2020

JSC/010/20-21 Adur and Worthing Gypsy & Traveller Encampments - response to the recommendations from the JOSC working group

Before the Committee was a report by the Acting Director for Environmental Services, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 10.

The report provided a response and recommendations to the Joint Strategic Committee on the recommendations contained within the Joint Overview and Scrutiny working group review of 'Adur and Worthing Gypsy & Traveller Encampments', initially presented to this committee in November 2019.

It was suggested by a councillor that a member of the traveller community be invited to participate in the councillor awareness training. Officers welcomed the suggestion.

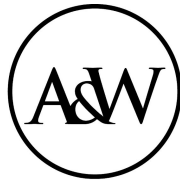
The recommendations in the report were proposed by Councillor Brian Boggis, seconded by Councillor Heather Mercer and unanimously agreed by the Committee.

Decision:

The Joint Strategic Committee

- (i) agreed that a review of the impact and value of the West Sussex Transit agreement is brought before the JSC on a 3 yearly basis, with the next formal review being in 2022;
- (ii) endorsed the plan to source member training on these matters to include a refresher on current processes; and
- (iii) agreed that litter bins are provided at encampment sites.

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ADUR & WORTHING
COUNCILS

Joint Overview and Scrutiny Committee
25 June 2020
Agenda Item

Key Decision [No]

Ward(s) Affected: N/A

Joint Overview and Scrutiny Committee Work Programme for 2020/21

Report by the Director for Digital & Resources

Executive Summary

1. Purpose

1.1 This report outlines progress in implementing the work contained in the Joint Overview and Scrutiny Committee (JOSC) Work Programme for 2019/20. The report also includes a draft JOSC Work Programme for 2020/21 for consideration.

2. Recommendations

2.1 That JOSC note the progress in delivering the JOSC Work Programme for 2019/20;

2.2 That JOSC consider and confirm a draft Work Programme for 2020/21;

2.3 That JOSC consider the Scrutiny requests attached at Appendix C;

2.4 That JOSC confirm the memberships of the JOSC Working Groups; and

2.5 That the confirmed draft JOSC Work Programme for 2020/21 be reported to the Council meetings in July 2020 for approval.

3. Context

- 3.1 The current JOSC Work Programme for 2019/20 was reviewed at each meeting during the 2019/20 Municipal Year. A copy of the 2019/20 Work Programme is attached at Appendix A to this report which provides analysis of changes made to the Work Programme during the course of the year.
- 3.2 Paragraph 9.2 of the Joint Overview and Scrutiny Procedure Rules, which form part of the Councils' Constitutions and are binding on all Members, states that the work programme will be approved by both Councils. For the 2020/21 Municipal Year, because of delays in conducting business due to the Coronavirus pandemic, it is proposed that the Work Programme should be reported to the Councils at the July 2020 Council meetings. A report must also be taken to each full Council on an annual basis detailing any changes to the Work Programme and this is usually reported mid year and for 20/21 this will be done in December 2020.

4. Issues for consideration/Proposed changes to the Work Programme in 2020/21

- 4.1 The Committee has received regular update reports on the implementation of the Work Programme at each meeting throughout the 2019/20 Municipal Year with the last of those being at the meeting on 30 January 2020. A copy of the 2019/20 Work Programme is attached as Appendix A to this report for reference.
- 4.2 A draft Work Programme for 2020/21 was produced for the Committee to consider at its 19 March 2020 meeting which had to be cancelled due to the Covid-19 pandemic. An amended copy of this is now set out again in the Appendix B to this report which includes some changes made to items for the first two meetings in June and July as agreed in consultation with the JOSC Chairmen and Vice-Chairmen and notified to Committee Members. The version for the March meeting also included proposals for separate interviews with the Executive Members, scrutiny of the Forward Plan of Key decisions which was added following the review of JOSC procedures and also to receive feedback from the meetings of the West Sussex Health and Adult Social Care Select Committee (HASC) from the Council representatives on the HASC. Those issues are again included in this revised draft.

- 4.3 Other key issues included are a Crime and Disorder update from the Safer Communities Partnership and scrutiny of the Budget issues. Regular reviews of *'Platforms for our Places :Going further'* are scheduled in for September 2020 and March 2021.
- 4.4 The Committee is requested to consider the draft Work Programme and consider if any further items are required to be added to the Work Programme. During the Municipal Year, items may be added to the JOSC Work Programme, where appropriate. Requests for additional matters to be included in the Work Programme will initially be considered by the Joint Chairpersons in accordance with the criteria and they will make their recommendations to the next JOSC for consideration and determination following receipt of the Officer report. Consideration should also be given to the capacity of the Committee and resources available when considering further Work Programme items.
- 4.5 In setting its Work Programme for 2020/21, JOSC will need to consider the key issues now impacting on Council services and the local communities due to the Covid-19 pandemic. Scrutiny should be timely, supportive and proportionate during this time but maintaining a form of scrutiny during this time is also important because decisions will be being made by the Councils and other partners which are likely to have an impact on the lives of residents and the places they live. The scrutiny function also has the opportunity to feed into the overall response strategy.
- 4.6 JOSC Chairmen/Vice Chairmen have been consulted on the contents of the draft Work Programme. Leader interviews are planned for the July meeting to receive updates on the Councils response to the pandemic.
- 4.7 As part of the production of this report, all Members of the Council were previously consulted to see if they had any other items/issues that they wanted to be added to the Work Programme. At the request of the Committee a detailed scrutiny request was received from Councillor Smytherman relating to Food Poverty, details of which are set out in Appendix C. JOSC is requested to consider this request and add to the Work Programme if acceptable. An assessment of the request from Councillor Smytherman has been undertaken and discussed with the Joint Chairpersons and their recommendations (included in Appendix C) are that the issue should be included on the 2020//21 Work Programme and that Officers should provide a briefing note on the issue for consideration in due course.
- 4.8 Also attached at Appendix C to the report is a further Scrutiny request from

the Joint Governance Committee relating to working relationships with West Sussex County Council and the Joint Chairpersons have been consulted on this request with their recommendation being that the request should not be accepted for the reasons set out in Appendix C.

- 4.9 Items for the Work Programme need to be chosen guided by how closely they align with the Councils' Strategic objectives, how the Committee can influence the outcomes and also general value and outcomes in accordance with the (PAPER criteria) - (P) - Public Interest, (A) - Ability to Change, (P) - Performance, (E) - Extent and (R) - Replication.
- 4.10 In 2019/20 JOSC set up a small number of cross party Member Working Groups to undertake reviews of various issues. The Working Groups on Gypsies & Travellers encampments and the effectiveness of Overview and Scrutiny Committees have completed their work, however, the Working Groups reviewing the Climate Change issues and the Adur Homes Repairs and Maintenance issues are currently ongoing to complete work and the Working Group on Refuse and Recycling issues is due to report to JOSC later in 2020. To ensure that the membership of the Working Groups are kept up to date it is necessary to confirm the Members for the 2020/21 Municipal Year and some changes will be required following changes to the membership of JOSC (Only members of JOSC are able to be members of the JOSC Working Groups). Current memberships of the Working Groups and changes required are set out below:-

JOSC Adur Homes Repairs and Maintenance Working Group

Councillor Catherine Arnold

Councillor Kevin Boram

Councillor Stephen Chipp

Councillor Paul Mansfield

Plus Councillor Deb Stainforth (Co-opted Member)

New Members may be required to replace Councillors Andy McGregor and Lavinia O'Connor who are no longer members of JOSC. As Councillor Stainforth is now a member of JOSC she is entitled to be a full member of the Working Group.

JOSC Climate Change Working Group

Councillor Carol Albury

Councillor Catherine Arnold

Councillor Bob Smytherman

Councillor Carl Walker

JOSC Cultural Services Working Group

Councillor Margaret Howard

Councillor Paul Mansfield

Councillor Jane Sim

Councillor Carl Walker

- 4.11 JOSC is also requested to consider if it would like to receive the completed report from the JOSC Evening and Night Time Economy Working Group which was due to report to the JOSC meeting on 19 March. The findings from this review were comprehensive but have been overtaken by events and the impact of the Covid-19 pandemic on the evening and night time is much greater now.

5. Engagement and Communication

- 5.1 The JOSC Chairmen, Vice-Chairmen and the Councils Leadership Team have been consulted on the proposals contained in this report.

6. Financial Implications

- 6.1 There are no direct financial implications to consider within this report.

7. Legal Implications

- 7.1 Under Section 111 of the Local Government Act 1972, the Councils have the power to do anything to facilitate or which is conducive or incidental to the discharge of any of their functions.
- 7.2 Section 1 of the Localism Act 2011 provides a Local Authority to do anything that individuals generally may do (subject to any current restrictions or limitations prescribed in existing legislation).
- 7.3 Section 3(1) of the Local Government Act 1999 (LGA 1999) contains a general duty on a best value authority to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness.
- 7.4 Paragraph 9.2 of the current Joint Overview and Scrutiny Procedure Rules, which form part of the Councils' Constitutions and are binding on all Members, states that the Work Programme will be approved by both Councils. A report

must be taken to both Councils on an annual basis seeking both Councils' approval of the Joint Overview and Scrutiny Committee work programme for the forthcoming year and any changes to the Work Programme should be submitted to the Councils approximately mid year for noting.

Background Papers

Joint Overview and Scrutiny Procedure Rules

Officer Contact Details:-

Mark Lowe

Scrutiny and Risk Officer

Tel: 01903 221009

mark.lowe@adur-worthing.gov.uk

Sustainability & Risk Assessment

1. Economic

Some of the issues scrutinised as part of the Work Programme could impact on the development of our places or the economic participation of our communities if implemented.

2. Social

2.1 Social Value

Some of the issues to be scrutinised as part of the Work Programme will have an impact on the communities.

2.2 Equality Issues

Matter considered and no direct issues identified.

2.3 Community Safety Issues (Section 17)

Some of the issues being scrutinised will have community safety implications.

2.4 Human Rights Issues

Matter considered and no issues identified.

3. Environmental

Matter considered. JOSC has set up a Working Group to provide it with a better understanding of Climate Change issues which might make recommendations regarding natural resources for Adur and Worthing.

4. Governance

- 4.1 Matter considered and no direct issues identified. It is good practice for an Overview and Scrutiny Committee to set its Work Programme ahead of the Municipal Year. The current Joint Overview and Scrutiny Procedure Rules state that the Work Programme will be approved by both Councils and that any changes to the Work Programme should be submitted to the Councils approximately mid year for noting.

APPENDIX A

Joint Overview and Scrutiny Committee Work Programme 2019/20

<u>Date of meeting</u>	<u>Items for discussion</u>	<u>Report Author</u>	<u>Executive Members to be invited</u>	<u>Change to original Work Programme?</u>
20 June 2019	Annual JOSOC report for 2018/19 Report from the Transport issues Working Group	Joint Chairmen of JOSOC Chairman of the Working Group	N/A N/A	No Yes. Item was on pending list.
25 July 2019	Joint Revenue Outturn report 2018/19 Outline Budget Strategy 2019/20	Director for Digital & Resources/Chief Financial Officer Director for Digital & Resources/Chief Financial Officer	Executive Members for Resources II	No No
19 September 2019	West Sussex Air quality Strategy Update on the delivery of the Housing Strategy - Review of progress	Director for Communities/ West Sussex County Council Director for Communities/Head of Housing	Executive Members for Wellbeing Executive Members for Customer Services	No No
17 October 2019	Annual interviews with Council Leaders Review of the Progress in delivering the activities in Platforms for our Places - Questioning Chief Executive Report from the Working Group on the review of the procedures for dealing with Gypsy and Traveller encampments in	Director for Digital & Resources Chief Executive Chairman of the Working Group	Leaders Adur & Worthing Executive Members N/A	No Yes. Item put back to October meeting from September because Chief Executive was unable to attend. Yes. Item was on pending list.

	Adur and Worthing and use of the transit site.			
21 November 2019	<p>Adur and Worthing and Joint Outline 5 year forecast and savings proposals - Executive Member interviews.</p> <p>Engaging Adur & Worthing - How we engage with our communities</p> <p>Report from the Working Group that has reviewed the effectiveness of Overview and Scrutiny Committees</p>	<p>Director for Digital & Resources/Chief Financial Officer</p> <p>Director for Communities</p> <p>Chairman of the Working Group</p>	<p>Adur and Worthing Executive Members</p> <p>N/A</p>	<p>No</p> <p>Yes. Item was on pending list.</p> <p>Yes. Item was on the pending list.</p>
30 January 2020	<p>Worthing Budget Estimates 20/21 and setting of 2020/21 Council Tax</p> <p>Presentation from Southern Water on bathing water quality issues</p> <p>Review of the Progress in delivering the activities in Platforms for our Places - Questioning Chief Executive</p>	<p>Director for Digital & Resources/Chief Financial Officer</p> <p>N/A</p> <p>Chief Executive</p>	<p>Worthing Executives</p> <p>Adur Executive Member for the Environment, Worthing Executive Member for Regeneration, Executive Members for Wellbeing</p> <p>Adur and Worthing Executives</p>	<p>No</p> <p>No</p> <p>Yes. Item brought forward to January meeting from March because Platforms update was considered earlier in December 2019 at the JSC meeting.</p> <p>New item. Added following a scrutiny request.</p>
19 March 2020 - Meeting cancelled	<p>Leader interviews</p> <p>Annual Work Programme setting 2019/20</p> <p>Report on the consultation</p>	<p>Director for Digital & Resources</p> <p>Director for Digital & Resources</p> <p>Director for the Economy</p>	<p>Leaders</p> <p>N/A</p> <p>N/A</p>	<p>No</p> <p>No</p> <p>New item. Added following a scrutiny</p>

	<p>processes undertaken for the disposal of publicly owned Council land and assets.</p> <p>Report from the JOSC Working Group on evening and Night Time economy</p>	Chairman of the Working Group	N/A	<p>request.</p> <p>No</p>
Date to be confirmed	<p>Major Projects being undertaken in partnership with West Sussex County Council - Update</p> <p>Review of Corporate Assets</p> <p>Worthing Theatres - Review of the operation of the new contract</p> <p>Report from the Working Group reviewing recycling</p> <p>Report from the Working Group reviewing the Cultural Services</p> <p>Report from the Climate Change Working Group</p> <p>Update on the delivery of the Housing Strategy - Review of progress</p> <p>Report from JOSC Working Group on Adur Homes repairs & maintenance service</p>	<p>Director for the Economy</p> <p>Head of Major Projects & Investment/Director for Economy</p> <p>Director for the Economy</p> <p>Chairman of the Working Group</p> <p>Chairman of the Working Group</p> <p>Chairman of the Working Group</p> <p>Director for Communities</p> <p>Chairman of the Working Group</p>	<p>Executive Members for Regeneration and relevant West Sussex County Council Cabinet Members</p> <p>Relevant Executive Members</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>N/A</p> <p>Executive Members for Customer Services</p> <p>N/A</p>	

Note - A progress report on the delivery of the work contained in the Work Programme will be presented to each meeting.

All timings are provisional and subject to change in agreement with the Joint Chairmen and the Committee.

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ADUR & WORTHING
COUNCILS

APPENDIX B

Draft Adur & Worthing Joint Overview and Scrutiny Committee Work Programme - 2020/2021

Joint Overview and Scrutiny Committee - 25 June 2020

<u>AGENDA ITEM</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Annual JOSC report for 2019/20	Joint Chairmen of JOSC	No	
JOSC Work Programme setting for 2020/21	Director for Digital & Resources	No	

Joint Overview and Scrutiny Committee - 23 July 2020

<u>AGENDA ITEM</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Interview with Leaders	Director for Digital & Resources	Leaders	
Joint Revenue outturn report 2019/20	Director for Digital & Resources/Chief Financial Officer	Chief Financial Officer	
Outline Budget Strategy 2020/21	Director for Digital & Resources/Chief Financial Officer	Chief Financial Officer	
Scrutiny request on disposal of Council owned land and assets	Director for the Economy	Head of Major Projects & Investment	
Report from the Refuse & Recycling Working Group	Chairman of the Working Group	No	
Review of JOSC Work Programme	Director for Digital & Resources	No	

Joint Overview and Scrutiny Committee - 17 September 2020

<u>AGENDA ITEM</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Interview with Executive Members (To be agreed)	Director for Digital & Resources	Executive Members	
Review of the delivery of 'Platforms for our Places: Going further 2020/22 and interview with Chief Executive	Director for Digital & Resources	Chief Executive	
Review of Forward Plan of Key decisions	Director for Digital & Resources	No	
Feedback from meetings of the West Sussex Health & Adult Social Care Select Committee (HASC)	Verbal report from the Council Members on HASC	No	
Review of JOSC Work Programme	Director for Digital & Resources	No	

Joint Overview and Scrutiny Committee - 15 October 2020

<u>AGENDA ITEM</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Interviews with Executive Members (To be agreed)	Director for Digital & Resources	Executive Members	
Review of Corporate Assets	Head of Major Projects & Investment/Director for the Economy	Head of Major Projects & Investment/Director for the Economy	
Review of Forward Plan of Key Decisions	Director for Digital & Resources	No	
Crime and Disorder update - Interview with the Chairman of the Adur & Worthing Safer Communities Partnership	Covering report - Director for Digital & Resources	Chairman of the Adur & Worthing Safer Communities Partnership.	
Feedback from meetings of the West Sussex Health & Adult Social Care Select Committee (HASC)	Verbal report from the Council Members on HASC	No	
Review of JOSC Work Programme	Director for Digital & Resources	No	

Joint Overview and Scrutiny Committee - 26 November 2020

<u>AGENDA ITEM</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Adur & Worthing and Joint Outline 5 year forecast and savings proposals	Director for Digital & Resources/Chief Financial Officer	Chief Financial Officer	
Review of progress on the delivery of the Housing Strategy	Director for Communities/Head of Housing Services	Director for Communities/Head of Housing	
Worthing Theatres - Review of the operation of the new contract	Director for the Economy	Director for the Economy	
Review of Forward Plan of Key Decisions	Director for Digital & Resources	No	
Feedback from meetings of the West Sussex Health & Adult Social Care Select Committee (HASC)	Verbal report from the Council Members on HASC	No	
Review of JOSC Work Programme including note of changes made since Work	Director for Digital & Resources	No	

Programme agreed by Councils in April 2020			
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Joint Overview and Scrutiny Committee - 28 January 2021

<u>AGENDA ITEM</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Worthing Budget estimates 21/22 and setting of 2021/22 Council Tax	Director for Digital & Resources/Chief Financial Officer	Chief Financial Officer	
Interviews with the Executive Members (To be agreed)	Director for Digital & Resources	Executive Members	
Review of Forward Plan of Key Decisions	Director for Digital & Resources	No	
Feedback from meetings of the West Sussex Health & Adult Social Care Select Committee (HASC)	Verbal report from the Council Members on HASC	No	
Review of JOSC Work Programme	Director for Digital & Resources	No	

Joint Overview and Scrutiny Committee - 18 March 2021

<u>AGENDA ITEM</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBERS/OFFICERS TO ATTEND</u>	<u>CHANGE TO ORIGINAL WORK PROGRAMME?YES/NO/REASON</u>
Review of the delivery of 'Platforms for our Places: Going further 2020/22 and interview with Chief Executive	Director for Digital & Resources	Chief Executive	
Interviews with the Executive Members (To be agreed)	Director for Digital & Resources	Executive Members	
Review of Forward Plan of Key Decisions	Director for Digital & Resources	No	
Feedback from meetings of the West Sussex Health & Adult Social Care Select Committee (HASC)	Verbal report from the Council Members on HASC	No	
JOSC Work Programme setting 2021/22	Director for Digital & Resources	No	

Working Group reports - Dates to be confirmed

<u>ITEM</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBER/OFFICERS TO ATTEND</u>	<u>STATUS</u>
Final report from the Working Group reviewing the Adur Homes repairs and maintenance service	Chairman of the Working Group	No	Working Group currently in progress - Report expected later in 2020.
Final report from the Working Group reviewing Cultural Services	Chairman of the Working Group	No	Working Group currently in progress - Evidence gathering. Reported expected later in 2020.
Final report from the Climate Change Working Group	Chairman of the Working Group	No	Working Group currently in progress - Evidence gathering taking place. Report expected later in 2020

Other pending items - Dates to be confirmed

<u>ITEM</u>	<u>REPORT AUTHOR</u>	<u>EXECUTIVE MEMBER/OFFICERS TO ATTEND</u>	<u>STATUS</u>
Presentation from Southern Water on bathing water quality	N/A	To be confirmed.	Probable report in either November 2021 or January 2022

issues - Results of 2021 Bathing water testing.			

Note:- This draft Work Programme is a 'live' document and all dates and items contained in it are provisional and subject to change in agreement with the JOSC Joint Chairmen/Vice-Chairmen, JOSC and relevant Officers.

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APPENDIX C

<u>Scrutiny request</u> Issue - Food Poverty - Food Poverty Action Plan
Request from - Councillor Bob Smytherman
Public interest - The Trussell Trust has recently published the first report of a three-year State of Hunger study commissioned in partnership with Herriot-Watt University and Asda's Fight Hunger Create Change partnership. The research aims to provide a robust evidence base on the drivers of household food insecurity and to recommend informed, effective policy interventions to address the root causes.
Score = High
Ability to change - <ul style="list-style-type: none">• The number of food parcels distributed across the UK increased from 61,000 in 2010/11 to 1,583,000 in 2018/19. During this period the UK economy has slowly recovered from recession and employment is at record levels, yet the decade has also been characterised by low wage growth, austerity and significant changes to the welfare system• Certain demographic groups are at a higher risk of food insecurity: young people, working-age people in poor health, working-age people living alone, lone parents and social renters. Conversely, couples, people in full-time employment and pensioners have a lower risk• The report presents clear evidence that economic hardship and welfare reforms have driven the increase in foodbank usage over the last decade. Policy recommendations mainly concern improving welfare provision, particularly reducing the five-week wait for universal credit (UC) and benefit sanctions. The authors also call for better emergency welfare assistance.
Score = High
Performance - This scrutiny request is not about the poor performance of a Council service.
Score = N/A
Extent - The Trussell Trust is the charity that runs 60 per cent of UK foodbanks. The research has indicated that the number of food parcels it has distributed increased from 61,000 in 2010/11 to 1,583,000 in 2018/19. Yet there is no clear correlation between broad economic trends in the UK and the rise in foodbank use. The rise in foodbanks started to accelerate as the economy was beginning its slow recovery from recession. Over the last decade there has been no dramatic decline in real wages (although real wages have yet to return to pre-economic crash levels). The material wellbeing of the average household has not reduced, and employment has risen steadily through the decade. This has led government ministers and some commentators to claim that foodbank use is influenced by supply (namely the increased availability of foodbanks) rather than by demand factors (economic hardship). This research is intended to provide a robust evidence base on the drivers of food insecurity, from which authoritative policy recommendations can be made for Adur and Worthing.
Score = High
Replication - I am not aware that the outcome from this research is being considered by anyone else in Adur and Worthing.
Score = High

Expected Outcomes - I hope the report will make a series of recommendations for policy change to address the underlying causes of household food insecurity and foodbank use in Adur & Worthing.

The main proposals are:

- Review the general level of working-age benefits, which have fallen significantly in real terms since the benefits freeze
- Review the operation of the benefits sanction regime and assessments for health, disability and work capability which are sometimes applied harshly and inconsistently
- Recommend Government removal of the five-week wait for UC, which drives much foodbank usage in our area, and has particularly harsh impacts on households in long-term poverty, those unable to access support from family and friends and those with multiple and complex needs
- Change the approach to deductions from benefits to repay 'debts' or overpayments and introduce shared protocols between agencies so that overall deductions are manageable for claimants
- Extend access to key workers for those with multiple and complex needs and mental health issues to help them navigate the system and access the support that is available
- Reinstate national provision of emergency welfare assistance or introduce national minimum standards for local schemes.

Finally for Adur and Worthing to have our own Food Poverty action plan taking evidence from key local stakeholders such as Worthing Soup Kitchen , Community House, Trussell Trust , Jubilee Food bank and Salvation Army.

In addition the Committee should take evidence from Head Teachers , Social Services , Children & Family Centres and Churches and Faith Groups to gather the best possible evidence base for the review.

Does the proposed review link with the Council strategic objectives or does the Joint Overview and Scrutiny Committee have the ability to influence and/or add value on the subject?

Platform 2 - Thriving people and communities - Supporting stronger, participative and resilient communities.

The two thrusts of the proposals in this request (relating to food and support for vulnerable people to navigate help) are areas that the Councils are investigating and are developing some work as part of this Platform. For example the work around food poverty is something that has formed part of a review that has been undertaken between Wellbeing and Housing and between Wellbeing and the Sustainability Manager about establishing a food network, alongside trialling a piece of design work around food. The Councils are also beginning to look at vulnerability.

Score = High

How could this review be undertaken? Report to JOSC or JOSC Working Group set up to investigate the issues. Invitation to the local DWP Manager to attend JOSC.

**Recommendations from Joint Overview and Scrutiny Committee
Chairmen/Vice-Chairmen:-**

That this issue be added to the JOSC Work Programme for 2020/21 and that JOSC receive a briefing report from Officers on the issues to a meeting in the Autumn 2020.

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Scrutiny request

Issue - The working relationship between Adur & Worthing Councils and West Sussex County Council (WSCC)

Request from - The Adur & Worthing Joint Governance Committee

Public interest - A&W Councils and WSCC both provide services to the public separately, but these services are often interdependent and there are many instances of partnership working that can be looked at to ascertain what is working well in the interests of the public, and what can be improved upon. This review should concentrate on how Adur & Worthing Councils and WSCC work together to help in achieving the Adur & Worthing Councils strategic objectives.

Score = High

Ability to change - JOSC is the Scrutiny Committee for A&W Councils and therefore has power to make recommendations for improvements to this Council. It is suggested that this is a piece of work that scrutiny committees of other District and Borough Councils in West Sussex may want to undertake. It would also be helpful for County scrutiny to undertake it from their perspective

Score = High

Performance - Good and effective partnership working between the County and District/Boroughs in West Sussex is essential for maximum performances from all local governments services in the County

Score = High

Extent - This is an issue relevant to A&W areas, and all areas across West Sussex.

Score = High

Replication - Not aware of the issue being considered elsewhere.

Score = High

Expected Outcomes - Working Group to be formed to look at partnership working between A&W Councils and WSCC. Areas of good practice and areas for improvement identified. Areas for improvement recommended to Councils for adoption, leading to improvement in partnership working.

Does the proposed review link with the Council strategic objectives or does the Joint Overview and Scrutiny Committee have the ability to influence and/or add value on the subject?

Platforms for our Places - Going further 2020-2022

Platform 5 - Leadership of Place

Commitment 5.3 - Develop and sustain strong personal and organisational relationships to support Platforms for our Places and effective delivery of commitments and future activity. Ensure the necessary relationships of influence are in place.

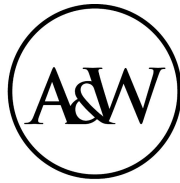
Ensure positive working relationships at a local and regional level.

Score = High

How could this review be undertaken? Working Group

Recommendations from Joint Overview and Scrutiny Committee Chairmen/Vice-Chairmen:-

That the Scrutiny request be not accepted onto the JOSC Work Programme because the Chairmen and Vice Chairmen consider that it is not appropriate to undertake a review of this kind at this unprecedented time during the Covid-19 pandemic and also consider that consideration of the matter is duplication of issues considered previously by JOSC.



ADUR & WORTHING
COUNCILS

Joint Overview and Scrutiny Committee
25 June 2020

Key Decision [No]

Ward(s) Affected:N/A

Joint Overview and Scrutiny Committee Annual Report 2019/20

Report by the Director for Digital and Resources

Executive Summary

1. Purpose

- 1.1 This report sets out the draft Annual report for the Committee covering the 2019/20 Municipal year in accordance with the terms of the Councils' constitutions.

2. Recommendations

- 2.1 That the Committee approves the Joint Overview and Scrutiny Committee Annual report for 2019/20; and**
- 2.2 That the Annual report be submitted to the Adur and Worthing Council meetings in July 2020 for approval.**

3. Context

- 3.1 As part of good practice and a requirement in the Councils' constitutions, the Councils are required to produce a Joint Overview and Scrutiny Committee Annual report for 2019/20 for approval by the Committee and thereafter by the Full Councils. The final Annual report will be available from the Councils' website.

4. Issues for consideration

- 4.1 The Joint Overview and Scrutiny Committee has once again undertaken a great deal of work during 2019/20 as part of the 'Holding to Account/Challenge' role. A summary of that work is contained in the Joint Overview and Scrutiny Committee Annual report for 2019/20 which is attached as an appendix to this report. As well as being a requirement of the Constitutions, it is good practice to produce an Annual report on the work of Overview and Scrutiny which can help publicise and promote the work undertaken amongst the local community and local partners.
- 4.2 Members of the public and/or local partners are able to make a scrutiny request using an online scrutiny form and this helps encourage people to take part in the scrutiny process and the democratic process as well as helping the public to influence decision making.

5. Engagement and Communication

- 5.1 The Joint Chairmen and Vice-Chairmen of the Joint Overview and Scrutiny Committee have been consulted on this report.

6. Financial Implications

- 6.1 There are no direct financial implications associated with this report.

7. Legal Implications

- 7.1 Under Section 111 of the Local Government Act 1972, the Councils have the powers to do anything to facilitate or which is conducive or incidental to the discharge of any of their functions.
- 7.2 Section 1 of the Localism Act 2011 provides a Local Authority to do anything that individuals generally may do (subject to any current restrictions or

limitations prescribed in existing legislation).

- 7.3 Section 3(1) of the Local Government Act 1999 (LGA 1999) contains a general duty on a best value authority to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness.
- 7.4 The Joint Overview and Scrutiny Committee is required to produce an Annual report for approval by the Councils in accordance with the Councils' constitutions and good practice. The Council meetings in July will be required to receive the Annual report.

Background Papers

Agendas, reports and minutes from Joint Overview and Scrutiny Committee meetings during 2019/20.

Officer Contact Details:-

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Sustainability & Risk Assessment

1. Economic

Matter considered. No direct issues identified but some issues discussed by the Committee may have an economic impact.

2. Social

2.1 Social Value

Matter considered. It is good practice for the Councils to produce an Annual report which can help publicise and promote the work of the Committee amongst the local community and local partners.

2.2 Equality Issues

Matter considered. Copies of the Annual report will be available on the Council website and can be made available to people on request if they do not have access to a computer or are blind or partially sighted.

2.3 Community Safety Issues (Section 17)

Matter considered and no direct issues identified.

2.4 Human Rights Issues

Matter considered and no issues identified.

3. Environmental

Matter considered and no issues identified.

4. Governance

Matter considered. It is good practice for the Councils to produce an Annual Report on Overview and Scrutiny and is a requirement of the Constitution and the Joint Overview and Scrutiny Procedure Rules. It is also part of good Governance practice for the Councils to have an effective oversight and scrutiny function in place to encourage constructive challenge and debate on Council policies and practices.



ADUR & WORTHING
COUNCILS

Adur and Worthing Joint Overview and Scrutiny Committee Annual Report 2019/20



Message from the Chairmen

On behalf of the Adur & Worthing Joint Overview and Scrutiny Committee (JOSC) we are pleased to present the Annual report for 2019/20. This report sets out the JOSC's purpose and function in Adur and Worthing in 2019/20 and some details of the Committee's key work.

This year much of the Committee's work has been driven by the Councils' wider strategic objectives and priorities set out in 'Platforms for our Places' strategic vision. The challenges facing the Councils require joined up thinking and effective partnership working. The Joint Overview and Scrutiny function can help support this by ensuring that activities and opportunities are maximised for the benefit of Adur and Worthing residents.

At the time of writing this Annual report and reflecting on the year behind us, the United Kingdom is still suffering the devastating effects of the Covid-19 pandemic. These will have an extreme impact on the health and wellbeing of residents and long term will have an impact on local and national economies. It may take a long time for the economy to 'bounce back' but the Councils will be continually working with our local communities to help with the recovery process. The JOSC will also be able to help in this process by providing oversight and scrutiny of the recovery work taking place and the delivery of the Council services for the benefit of local residents and communities during this difficult time.

The Committee's work will help ensure ensure that the Council Executives (Joint Strategic Committee) and other partners are scrutinised for the actions taken.

In 2019/20 JOSC has played its part in scrutinising a number of important issues and the Leaders of the Councils, relevant Executive Members, the Chief Executive and local stakeholders have all attended meetings to answer questions on relevant issues within their areas of responsibility including:-

- Interviewing and ‘holding to account’ the Adur and Worthing Council Leaders in October 2019 to ensure that the Councils’ priorities are being delivered.

Outcomes - The Members of the Committee were able to question the Leaders on issues within their remits and to find out what they and the Councils were doing to address key policy issues for the benefit of the Adur and Worthing communities. This has helped ensure that their decision making on service and policy provision has been transparent and provides value for money for Adur and Worthing residents’ benefit.

- There have also been regular reviews of financial information by the Committee this year. Financial Scrutiny takes place year round and in 2019/20 the Committee undertook a review of the Revenue Outturn for 2018/19 and savings proposals for 2019/20. There was also Scrutiny of the Worthing Budget for 2019/20 and the setting of Council Tax.

Outcomes - Financial Scrutiny is vital to ensure that the Council Executives are held to account and making decisions in the best interests of the communities. This regular check on the Councils’ financial position has enabled the Committee to

question Council Officers and the Executive Members on the status of the current financial position and for an explanation on current and future expenditure. Members have also looked at risk management.

- The Committee also interviewed the Adur and Worthing Councils' Chief Executive in October 2019 and January 2020 to assess progress made in delivering the commitments in the strategic vision 'Platforms for our Places' and the proposals contained in the new Strategic vision 'Platforms for our Places: Going further 2020/22.

Outcomes - This in-depth Scrutiny has enabled the Committee to investigate the status and delivery of the activities and commitments for the three year Strategic vision to check that this is progressing in a timely manner. Speaking with the Chief Executive gave the Committee the opportunity to question him regarding the make up of the aims and commitments in the strategic vision. The Chief Executive was also questioned on those projects which were at risk and what was being done to address the risks. This scrutiny will continue during 2020/21.

- The Committee also interviewed Southern Water representatives this year to discuss the Bathing Water quality results released during 2019. Excellent bathing water quality is important to improve the areas' reputation and encourage people to visit, enjoy watersports and swim.

Outcomes - The Committee agreed to write to the Chief Executive Officer of Southern Water to request that extra

resources be given to their Misconnections Team to increase the size of the team so that more misconnections could be identified. As a result of this request, further work is now taking place between Council Officers and Southern Water to help with collaboration on this issue. The Committee has requested that the 2021 results be reported to it in due course and will, therefore, continue to monitor the improvements to the bathing water quality with the aim for it to be classified as 'Excellent'.

- The Committee also considered a 'Call-In' against a decision of the Executive Members for Customer Services relating to the release of funds from the affordable housing budget to secure additional affordable housing. The decision was challenged on the basis that the Executive Members had not considered consultation responses when making the decision.

Outcomes - The Committee agreed that the decision should be referred back and reconsidered by the Executive Members because there was a lack of documented evidence as part of the decision making process. The Executive Members have subsequently reconsidered the decision taking into account the Committee's views. This highlighted the Committee's important role in holding to account the Executive Members for the decisions which they make and JOSC's ability to ask for decisions to be reconsidered.

- In September 2019 the Committee received a detailed briefing from representatives of West Sussex County Council on the West Sussex Air Quality Plan.

Outcomes - The Committee was able to question the

representatives on how the Plan impacts on Adur and Worthing. This included questioning on future assessment of air quality, anti-idling signs and enforcement and the promotion of car share schemes to improve air quality.

- The Committee has kept up to date with the progress on housing issues and scrutinised the delivery of the Council's Housing Strategy.

Outcomes - This has given the Committee the opportunity to ensure the Councils are making progress in delivering the important Housing commitments and question the Director for Communities and Head of Housing on this progress. The Committee has requested that further scrutiny will be maintained during 2020/21.

- The Committee has also undertaken a review of the effectiveness of the Overview and Scrutiny process to see if improvements need to be made.

Outcomes - The Committee has supported the recommendations from this review which it will seek to implement where possible to help improve the scrutiny process and working practice such as scrutiny of the Forward Plan of Key decisions at each meeting, better communication on the work of Working Groups and better working with the Executives.

- The Committee has scrutinised the Councils' new approach to engaging with communities which had been updated following a previous review on consultations by the Committee.

Outcomes - The Committee was consulted by the Joint Strategic Committee on a draft guide and engagement toolkit. Comments were made at the meeting which were referred to the Joint Strategic Committee when considering the new engagement strategy and this included the need to explain engagement in more detail.

- The findings from a JOSC Working Group review of the provision of transport infrastructure - Public, car and sustainable and current proposals for improvement was also considered by the Committee.

Outcomes - The findings from the review were submitted to the Joint Strategic Committee for comment and a detailed response will be made in due course. The Working Group identified issues which it recognised as key points which needed to be addressed as part of the overall transport strategy implementation.

- The Committee has also undertaken a review of the Adur and Worthing Gypsy and Traveller encampments for 2018 by a small Working Group.

Outcomes - This Working Group reviewed the unauthorised gypsy and traveller encampments which had occurred in Adur and Worthing during 2018 because of the local tensions that had been caused due to these encampments. The Working Group wanted to find out more about the West Sussex Gypsy and Traveller Transit site agreement which the Councils had entered into in 2015, the processes applied when dealing with

the local encampments and to look at ways to improve the process and relationships between Councillors, local residents and the Gypsies and Travellers. Findings from this review and suggested improvements have been referred to the Joint Strategic Committee for comment and these include suggestions for Councillors to undertake Gypsy and Traveller awareness training, that the Councils' review sites to see if they need to be 'hardened' to prevent further encampments and the welcoming of Sussex Police decisions to consider 'Partial evictions' to help speed up the process of removing unauthorised encampments.

- During 2019/20 separate Member Task and Finish Working Groups of the Committee have also been reviewing the following issues:-
 - The new Refuse and Recycling collection arrangements;
 - The Adur Homes' Repairs and Maintenance service; and
 - Climate Change issues.

Outcomes - The findings from these Working Groups will be reported to the Committee during 2020/21 and any relevant recommendations for change will be made to the Councils' Executives and other outside stakeholders as considered appropriate. This highlights the ongoing work of the Committee to help develop and influence service improvements and policy changes.

The Committee has Procedure Rules which assist members in providing strong scrutiny, transparency and also to ensure that all local decision makers are held to account for their decisions.



Councillors Stephen Chipp and Roy Barraclough Joint Chairmen of the Adur and Worthing Joint Overview and Scrutiny Committee in 2019/20

What is Overview and Scrutiny?

The Local Government Act 2000 first introduced the requirement for every local authority to include provision for at least one Overview and Scrutiny Committee. Subsequent amendments to the Act have further developed the role of Overview and Scrutiny within local authorities.

Although not a decision making body, effective Overview and Scrutiny has enormous potential to influence and inform decisions made by both the Councils and partner bodies connected with the areas.

The Joint Overview and Scrutiny Committee can review and scrutinise any matters which affect the Councils, the areas or residents from those areas, in order to provide greater transparency and accountability in the delivery of local services.

The following key roles have been identified as areas which

Overview and Scrutiny should be concerned with in Adur and Worthing:-

- **Representing the views and wishes of Adur and Worthing residents about the services which they receive;**
- **Holding the Joint Executives (Joint Strategic Committee) to account and reviewing the decisions made;**
- **Monitoring Council performance;**
- **Reviewing Policy;**
- **Developing Policy; and**
- **Scrutinising external issues of public concern beyond the remit of the Councils.**

There is one Joint Overview and Scrutiny Committee made up of sixteen Councillors (eight Adur and eight Worthing) representing wards across the areas. The Committee as a whole meets usually at least seven times a year and the meetings are open to the public.

Detailed procedure rules regarding the operation of overview and scrutiny can be found in the Council's Constitution at <https://www.adur-worthing.gov.uk/media/media,140002,en.pdf>

Membership of the Committee in 2019/20:

Adur District Council – Councillors Stephen Chipp (Co-Chairman), Carol Albury, Catherine Arnold, Kevin Boram, Joss Loader (Co Vice-Chairman) Paul Mansfield, Andy McGregor, and Lavinia O'Connor

Worthing Borough Council Councillors Roy Barraclough (Co-Chairman), Keith Bickers (Co-Vice-Chairman), Margaret Howard, Charles James, Richard Nowak (Part year), Jane Sim, Bob Smytherman and Carl Walker

Councillor Paul Baker was also a member of the Committee for part year)

Have your say...

You can find out more about our work on the internet at <https://www.adur-worthing.gov.uk/meetings-and-decisions/committees/joint/overview-and-scrutiny/> where you can look at the reports we have received, our recommendations and the minutes of our meetings.

Adur District Council and Worthing Borough Council are committed to being more responsive to the way in which they provide services. They want more people to feel that they have the opportunity to influence matters that affect them. The Joint Overview and Scrutiny Committee can look at these issues and the Committee would like to give more people the chance to contribute to its work.

Suggest a topic for scrutiny

Each year the Joint Committee sets a Work Programme of issues that it would like to review. A copy of the Work Programme for 2019/20 is attached to this Annual report and one for 2020/21 will be agreed in Summer 2020. The Joint Committee reviews its Work

Programme regularly throughout the year to make sure that it is working on topics that it can make a major impact on. The Work Programme is, therefore, subject to change in agreement with the Committee. The Committee would like local residents and stakeholders to get more involved in the scrutiny process so if there is an issue or service which you think that Councillors should review, please make a 'scrutiny request' using the online Scrutiny request form which is accessible at <http://www.adur-worthing.gov.uk/scrutiny>

The Committee will consider your request and when considering items for the Work Programme will be guided by the Council's Strategic Objectives set out in the strategic vision 'Platforms for our Places', the ability of the Committee to have influence and/or add value on the subject and the PAPER criteria (Public Interest (P), Ability to change (A), Performance (P), Extent (E) and Replication (R). Requests are then considered initially by the Chairmen and Vice-Chairmen and reported to the next available meeting of the Committee.

Come along to a meeting

The Committee would also like more public engagement in its meetings and would encourage you to attend the public meetings when this is possible and safe to do so but in the meantime the public can access meetings remotely via the remote link on the Councils' website. Meetings are held at least seven times a year. Public questions relating to Council meetings can be put to the remote meetings if submitted in advance.

To find out more you can contact Mark Lowe, Scrutiny and Risk Officer at Town Hall, Chapel Road, Worthing on 01903 221009 or on mark.lowe@adur-worthing.gov.uk

Joint Overview and Scrutiny Committee Work Programme 2019/20

<u>Date of meeting</u>	<u>Items for discussion</u>	<u>Report Author</u>	<u>Executive Members to be invited</u>	<u>Change to original Work Programme?</u>
20 June 2019	Annual JOSC report for 2018/19	Joint Chairmen of JOSC	N/A	No
	Report from the Transport issues Working Group	Chairman of the Working Group	N/A	Yes. Item was on pending list.
25 July 2019	Joint Revenue Outturn report 2018/19	Director for Digital & Resources/Chief Financial Officer	Executive Members for Resources	No
	Outline Budget Strategy 2019/20	Director for Digital & Resources/Chief Financial Officer	II	No

19 September 2019	West Sussex Air quality Strategy	Director for Communities/ West Sussex County Council	Executive Members for Wellbeing	No
	Update on the delivery of the Housing Strategy - Review of progress	Director for Communities/Head of Housing	Executive Members for Customer Services	No
17 October 2019	Annual interviews with Council Leaders	Director for Digital & Resources	Leaders	No
	Review of the Progress in delivering the activities in Platforms for our Places - Questioning Chief Executive	Chief Executive	Adur & Worthing Executive Members	Yes. Item put back to October meeting from September because Chief Executive was unable to attend.
	Report from the Working Group on the review of the procedures for dealing with Gypsy and Traveller encampments in Adur and Worthing and use of the transit site.	Chairman of the Working Group	N/A	Yes. Item was on pending list.
21 November 2019	Adur and Worthing and Joint Outline 5 year forecast and savings proposals - Executive Member interviews.	Director for Digital & Resources/Chief Financial Officer	Adur and Worthing Executive Members	No
	Engaging Adur & Worthing - How we engage with our communities	Director for Communities		Yes. Item was on pending list.
	Report from the Working Group that has reviewed the effectiveness of Overview and	Chairman of the Working Group	N/A	Yes. Item was on the pending list.

	Scrutiny Committees			
30 January 2020	<p>Worthing Budget Estimates 20/21 and setting of 2020/21 Council Tax</p> <p>Presentation from Southern Water on bathing water quality issues</p> <p>Review of the Progress in delivering the activities in Platforms for our Places - Questioning Chief Executive</p>	<p>Director for Digital & Resources/Chief Financial Officer</p> <p>N/A</p> <p>Chief Executive</p>	<p>Worthing Executives</p> <p>Adur Executive Member for the Environment, Worthing Executive Member for Regeneration, Executive Members for Wellbeing</p> <p>Adur and Worthing Executives</p>	<p>No</p> <p>No</p> <p>Yes. Item brought forward to January meeting from March because Platforms update was considered earlier in December 2019 at the JSC meeting.</p> <p>New item. Added following a scrutiny request.</p>
19 March 2020 - Meeting cancelled	<p>Leader interviews</p> <p>Annual Work Programme setting 2019/20</p> <p>Report on the consultation processes undertaken for the disposal of publicly owned Council land and assets.</p> <p>Report from the JOSC Working Group on evening and Night Time economy</p>	<p>Director for Digital & Resources</p> <p>Director for Digital & Resources</p> <p>Director for the Economy</p> <p>Chairman of the Working Group</p>	<p>Leaders</p> <p>N/A</p> <p>N/A</p> <p>N/A</p>	<p>No</p> <p>No</p> <p>New item. Added following a scrutiny request.</p> <p>No</p>

Date to be confirmed	Major Projects being undertaken in partnership with West Sussex County Council - Update	Director for the Economy	Executive Members for Regeneration and relevant West Sussex County Council Cabinet Members	
	Review of Corporate Assets	Head of Major Projects & Investment/Director for Economy	Relevant Executive Members	
	Worthing Theatres - Review of the operation of the new contract	Director for the Economy	N/A	
	Report from the Working Group reviewing recycling	Chairman of the Working Group	N/A	
	Report from the Working Group reviewing the Cultural Services	Chairman of the Working Group	N/A	
	Report from the Climate Change Working Group	Chairman of the Working Group	N/A	
	Update on the delivery of the Housing Strategy - Review of progress	Director for Communities	Executive Members for Customer Services	
	Report from JOSOC Working Group on Adur Homes repairs & maintenance service	Chairman of the Working Group	N/A	

Note - A progress report on the delivery of the work contained in the Work Programme will be presented to each meeting.

All timings are provisional and subject to change in agreement with the Joint Chairmen and the Committee.

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